

**Westland Public Library
Board of Trustee Minutes
June 11, 2008
Community Rooms A & B**

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, MI was held on Wednesday, June 11, 2008, at 6123 Central City Parkway, Westland, Michigan.

1. Call to Order.

The meeting was called to order at 7:00 P.M. by Board President Daniel Bourdeau.

Roll Call.

Members Present: Michael Rintz, Duane Moody, Leslie Bell, Jim Bloom, Sam Durante, Daniel Bourdeau.

Also Present: Library Attorney, Michael McNamara; Library Director, Cheryl Napsha.

2. Citizen's Comments.

Mona Farmer, 38320 Laurenwood, Wayne, MI, commented that three (3) weeks ago she borrowed a book on CD, which was stolen during a trip to Colorado. She spoke with Ms. Napsha regarding a \$97.00 plus \$5 replacement fee, and found Marilyn, the administrative assistant (Marilyn Kwik, Head of Reference), hostile. She bought the same title on Amazon.com for \$17.99.

Mr. Bourdeau told Ms. Farmer a letter from the library's attorney would be sent to her in response.

3. Consent Calendar.

None.

4. Guest Presentations.

Hanna Bourdeau presented books to the library given to her at her birthday.

5. Business.

a. Employee of the Month

Bridget Sturdy is recognized as the library's employee of the month.

Motion to Amend Agenda to remove Election of Officers (E) and add E. Setting Meeting Dates and F. Setting Director's Salary: Moody

6/11/08 Trustee Minutes Unapproved

Support: Bell

Role: Moody, yes; Bell, yes; Durante; yes; Bloom, yes; Bourdeau, yes

Motion Carried Unanimously.

b. Trustee introduction: Samuel J. Durante

Mr. "Sam" Durante gave the other members of the board a brief biography.

c. Approval of May 14, 2008 regular board meeting minutes.

Bloom noted one correction to include a response from Ms. Napsha to a Trustee request regarding the E-rate for Telecommunications noting the application for the e-rate needed to be in by February.

Motion to approve amendment to minutes: Bloom

Support: Bell

Role: Moody, yes; Bell; yes; Durante, abstained; Bloom, yes; Bourdeau, yes.

Motion Carried

Motion to approve minutes as amended: Moody

Support: Bell

Role: Moody, yes; Bell, yes; Durante, abstained; Bloom, yes; Bourdeau, yes.

Motion Carried

d. Approval of Bills

Bell questioned:

Pg. 3, ABC Systems – Napsha responded this was an equipment repair.

Lawn for \$1,156/mo.

Pg. 4, Allen Electric – Napsha responded this was for ballasts

Pg. 8, The Library Network, \$2971.65 – This was to replace a tape drive.

Bloom suggested looking into surge suppression for the entire building to protect all of the computer equipment..

Motion to approve bills: Bell

Support: Moody

Role: Moody, yes; Bell; yes, Durante, yes; Bloom, yes; Bourdeau, yes.

Motion Carried Unanimously.

e. Setting Meeting Dates.

Motion to move trustee meeting to Tuesday evenings: Bloom

No Support

Motion to accept meetings dates as presented: Moody

Support: Bell

Role: Moody, yes; Bell, yes; Durante, yes; Bloom, yes; Bourdeau, yes.

Motion Carried Unanimously.

6/11/08 Trustee Minutes Unapproved

f. Setting of Director's Salary.

Trustees weighed in with their opinions regarding amount of percentage to increase director's salary by:

Bell – 3%

Bloom – 2% in keeping with this years Westland Department Head's increase.

Moody – 3%

Durante – she deserves a raise

Bourdeau – 3.5-4.0%

Motion to increase Director's compensation by 3% effective July 1, 2008:

Moody

Support: Bloom

Role: Moody, yes; Bell, yes; Durante, yes; Bloom, yes; Bourdeau, yes

Motion Carried Unanimously.

Salary set to \$80,855.00.

6. Director's Report

In addition to written report in board packet:

All new computers to be installed within two weeks.

Regarding safety of facility – spoke with Police Chief who will do a safety audit next week.

Met with consultants for Strategic Plan – they will be forming a steering committee consisting of all board members, members of the community, and staff members.

Board Comments:

Bell: patron comments

teen area now restricted to teens

patron hours – could they be placed at island?

Extend “new book” loans – policy change will be coming to board.

Happy that the safety audit is progressing.

Children's Department programs appear to be well attended.

First Reader program a huge success – Catch the Reading Bug – cute idea.

Adult Services – programs are also well attended

Glad to see 48 homebound patrons were served.

Teaming with Friendship Center a great idea. Has the dial up to all ages

Been publicized? Great job to Marilyn & staff.

Bloom: rhetorically questioned why counting heads was stopped as reported under “Service Statistics.”

Asked how volunteers are recognized? Ms. Napsha responded they were recognized with an annual party.

Asked if it would be possible to issue library cards to students at their schools. Ms. Napsha responded that was against policy.

Durante – S.P. meeting not on Monday or Friday please.

Bourdeau – Asked where library was headed with computer access at Dorsey?
Ms. Napsha responded they would not be available in July.

7. Committee Reports.

a. Policy Committee.

Report tabled.

b. Director Contract Committee.

Draft will not be presented for approval.

Asking for a study session, June 24, 2008 at 6:30 p.m. in Admin. Conference Room.

8. Board Member Comments.

Bell – Thank you to Hannah Bourdeau for the books; congratulations to Bridget Sturdy as the employee of the month; welcome to Mr. Durante; thank you to Mr. Moody for re-upping.

Bloom – Welcome to Mr. Durante.

Moody – Thank you to Hannah Bourdeau; congratulations to Bridget Sturdy as the employee of the month; thank you to those who participated in the painting of the Dorsey Center; Go Tigers!

Durante – no comments; appreciate the opportunity to work on the board.

Bourdeau – Enjoy working with Ms. Napsha; another great month; congratulations to Bridget Sturdy as the employee of the month; welcome to Mr. Durante; Thank you to Mr. Moody for reupping; thank you to Hannah.

9. Miscellaneous handouts.

None.

10. Next Meeting Topics.

None.

11. Adjournment.

Motion to adjourn: Moody

Support: Bell

Role: Moody, yes; Bell, yes; Durante, yes; Bloom, yes; Bourdeau, yes.

Motion Carried Unanimously.

Adjournment at 8:09 p.m.

James L. Bloom

Westland Public Library Board of Trustees, Secretary