

Westland Public Library  
Board of Trustee Minutes  
Wednesday, November 10, 2010  
Library Conference Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, November 10, 2010 at 6123 Central City Parkway, Westland, Michigan.

1. Call to Order and Attendance

Meeting called to order at 7:01 PM by Board President Leslie Bell

Roll Call

MEMBERS PRESENT:

Leslie Bell – President

Rebecca Kelly – Vice-President/Secretary

Duane Moody – Treasurer

Antoinette Martin

Eddie Rice

STAFF PRESENT:

Cheryl Napsha

Gary Oke

ALSO PRESENT:

Michael McNamara - Library Attorney

2. Action on Agenda

None

3. Citizen's Comments

Staff member, Kristy Cooper, read a statement of support from the staff pertaining to the director's search.

Westland Councilwoman and Friends of the Library President, Merriem Kadi, stated that she was attending to observe, answer any questions, and say goodbye to Ms. Napsha.

Staff member, Gary Oke, read a statement of recognition for Ms. Napsha and wished her the best of luck in her new endeavor.

Citizen comment cards were discussed.

4. Business

a. Approval of Meeting Minutes from October 13, 2010

RESOLVED, to approve the minutes of the October 13, 2010 regular Board meeting as presented.

Motion by: Moody

Support by: Rice

Moody - aye

Rice - aye

Martin - aye

Kelly - aye

Bell - aye

Motion Carried

b. Approval of Special Meeting Minutes from October 22, 2010

RESOLVED, to approve the minutes of the October 22, 2010 special meeting as presented.

Motion by: Martin

Support by: Rice

Martin - aye

Rice - aye

Moody - abstain

Kelly - aye

Bell - aye

c. Approval of Bills

MOTION, to approve bills as submitted.

Motion by: Kelly

Support by: Martin

Kelly - aye

Martin - aye

Moody - aye

Rice - aye

Bell - aye

Motion Carried

d. Introduction of Library's Technology Plan

Gary Oke introduced the Library's Technology Plan which details a 5-year plan intended to keep the library's technology current and address the needs of its patrons and staff as set forth in the Library's Strategic Plan. He summarized areas of specific importance and explained how the plan would be updated from year to year. He also answered questions from the Board. Ms. Bell suggested that after reading through it, Board members prepare any additional questions for Mr. Oke so that a vote on its adoption can be taken at the December Board meeting.

e. Capital Needs Assessment

Ms. Kelly updated the board on her efforts in requesting two additional quotes on a capital needs assessment and verified with Ms. Napsha that original building blueprints were available.

f. Children's Department Policy

MOTION, to approve the Children's Policy as presented.

Motion by: Moody

Support by: Rice

Moody – aye

Rice – aye

Martin – aye

Kelly – aye

Bell - aye

5. Director's Report

Director's report was presented. Ms. Napsha added that the state aid report has been completed and filed with the next one not being due until Feb. 2012. She then offered to answer any questions.

Moody: As the longest serving Board member, Mr. Moody assured the other Board members that Ms. Napsha's report was accurate and not exaggerated in any way. He thanked Ms. Napsha for her hard work in turning around the Library along with the efforts of a fantastic staff. He also thanked Ms. Napsha for the many good reports she has given the Board during her tenure.

Rice: Mr. Rice stated that Ms. Napsha will be missed and appreciates the reports she has provided. He expressed appreciation for the way she has worked with staff and for the efforts continuously given by the staff. Mr. Rice also told Ms. Napsha he would miss her.

Martin: Ms. Martin stated that the Library's prior problems were common knowledge to residents of Westland but residents don't hear negative anymore. She also thanked Ms. Napsha for the great job she's done in turning things around.

Kelly: Ms. Kelly thanked Ms. Napsha for addressing the sidewalk issue raised at the last Board meeting. She expressed her shock when reading the report about issues faced prior to her tenure on the Board because she had assumed the Library was always the wonderful place it is today. She also said the increase in adult programming during Ms. Napsha's directorship was an outstanding achievement. Ms. Kelly thanked Ms. Napsha for her service and wished her well.

Bell: Ms. Bell stated that Ms. Napsha and her staff had many accomplishments at the library including improved security, completion of a strategic plan, increased programming, and Essential and Enhanced status for QSAC. She explained how she came onto the Board during the Library's troubled times and had witnessed a complete turnaround. She wished Ms. Napsha well in her new position. She also thanked the teen volunteers for their service, Claire for her coordination of the teen volunteers, and Marilyn for bringing to the library the Project SALUTE legal mobile unit that assisted veterans with free legal services.

## 6. Citizen Comments

Westland resident, Robert Frieich, spoke about wiping operating disks clean to preserve patron confidentiality when equipment is retired. He also thanked Ms. Napsha for the wonderful job she has done.

Westland resident, Nancy Frieich, noted that the parking lot seems dark and questioned how library meeting times would be announced with the city not printing a 2011 calendar. She also questioned the choosing of Purple Heart as a recipient for charitable donations.

Staff member, Diane Mehl, wished Ms. Napsha well in her new job.

Friends of the Library Treasurer, Inga Singleton, suggested all board members become members of the Friends of the Library to stay updated with their newsletter and to encourage mutual support.

Westland Councilwoman and Friends of the Library President, Merriem Kadi, invited all board members to attend the Friends monthly meetings and said there will be representation by the Friends at board meetings. She also requested we resume a prior practice of exchanging meeting minutes. Mrs. Kadi wished Ms. Napsha well and said she appreciated the social and public relations aspect she brought to the library.

## 7. Board Member Comments

Moody: Mr. Moody thanked the Friends of the Library for their continued support. He also stated that he cannot find words to express how much he'll miss Ms. Napsha because she has been a great director and friend.

Rice: Mr. Rice expressed his gratefulness to the Friends of the Library. He thanked Gary Oke for his Technology Plan. Mr. Rice also stated he enjoyed his time with Ms. Napsha as Director, that he'll miss her, and appreciates the improved environment she created for staff and patrons.

Martin: Ms. Martin requested we set goals for the capital needs assessment. She also thanked Ms. Napsha and wished her all the best.

Kelly: Ms. Kelly expressed her appreciation to the Friends of the Library for their support of library programming. She thanked Gary Oke for attending the meeting and all his hard work in putting together a Technology Plan. She also expressed appreciation to Ms. Napsha for her effort and hard work making our library respectable.

Bell: Ms. Bell stated that the lighting would be addressed now that leaves had fallen and the time has changed. She explained the Teen Advisory Board has control over the program donating to Purple Heart. Ms. Bell updated the audience on how board meeting schedules are disseminated. She thanked the Friends of the Library for their generous support and said we would put a copy of minutes in their mailbox.

## 8. Next meeting topics

Capital Needs Assessment  
Technology Plan

## 9. Adjournment

Motion by: Moody  
Support by: Rice

RESOLVED, to adjourn meeting at 8:20 PM.

Moody – aye  
Rice – aye  
Martin – aye  
Kelly – aye  
Bell - aye

Motion Carried