

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, November 8, 2017

A regular meeting of the Board of Trustees for the William P. Faust Public Library of Westland was held on Wednesday November 8, 2017, at 6123 Central City Parkway, Westland, Michigan.

1. Call to Order.

The meeting was called to order at 7:00 P.M. by Library President Higgins.

MEMBERS PRESENT: Gary Chappell, James Higgins, Jr., Julie Herrin Laliberte,
Gayle Nicholson, Kathryn Sample

MEMBERS ABSENT: None

ALSO PRESENT: James Pletz, Michael McNamara

2. Action on Agenda

Motion by Chappell

Supported by Nicholson

RESOLVED to add the 2018 Library Closings and Holiday Schedule as agenda item
New Business 5a.

Chappell- Aye

Higgins- Aye

Laliberte- Aye

Nicholson- Aye

Sample- Aye

Motion carried.

3. Citizen Comments on Agenda

None

4. Business

4 a. Approval of minutes from October 11, 2017 regular Library Board meeting.

Motion by: Chappell

Supported by: Laliberte

RESOLVED to approve the October 11, 2017 Library Board meeting minutes.

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, November 8, 2017

Chappell- Aye
Higgins- Aye
Laliberte- Aye
Nicholson- Aye
Sample- Aye

Motion carried

4 b. Approval of minutes from October 30, 2017 Special Study session meeting

Motion by: Nicholson
Supported by: Chappell

. RESOLVED to approve the October 30, 2017 Special Study session meeting minutes.

Chappell- Aye
Higgins- Aye
Laliberte- Aye
Nicholson- Aye
Sample- Aye

Motion carried

4 c. Approval of Bills from October 2017

Motion by: Sample
Supported by Chappell
RESOLVED to approve the October 2017 bills as presented.

Chappell- Aye
Higgins- Aye
Laliberte- Aye
Nicholson- Aye
Sample- Aye

Motion carried

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, November 8, 2017

4 d. Update on Director Search/Hiring Bradbury Miller Associates

Motion by: Nicholson

Supported by Laliberte

RESOLVED to retain Bradbury Miller Associates to assist and consult on the search to hire a Library Director contingent on the Library attorney approving the Agreement as to legal form.

Chappell- Aye

Higgins- Aye

Laliberte- Aye

Nicholson- Aye

Sample- Aye

Motion carried

4 e. Union Update

The union recognizes the importance of having a Library Director in place to negotiate a collective bargaining agreement and has requested that they be updated on the search process. The union has requested paid time for the union bargaining committee to meet once a month for 2-3 hours while being paid.

4 f. Approval of Bed Bug closing procedure

Motion by: Chappell

Supported by Nicholson

RESOLVED to approve the Proposed Closing Procedure should a large area be affected with bedbugs. A copy of the Proposed Closing Procedure is attached.

Chappell- Aye

Higgins- Aye

Laliberte- Aye

Nicholson- Aye

Sample- Aye

Motion carried

4 g. Discuss opening Library Board packet

The Board discussed the current procedure for distribution of the Library Board packet and that it is available after the meeting to anyone making a Freedom of Information Act request. No action taken.

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, November 8, 2017

5. New Business

5 a Approval of 2018 Library Closings and Holiday Schedule.

Motion by: Chappell

Supported by Nicholson

RESOLVED to approve the Proposed 2018 Library Closings and Holiday Schedule as presented.

The closings and holiday schedule as proposed is the same as in 2017.

Chappell- Aye

Higgins- Aye

Laliberte- Aye

Nicholson- Aye

Sample- Aye

Motion carried

6. Director's Report

None

7. Citizen Comments.

Meriem Kadi from the Friends of the Library requested that the Library Board agenda be sent to the Friends of the Library and the minutes once the minutes are approved. The Friends of the Library's role is to support and promote the Library. She would like to see the Friends of the Library as an item on the Library Board agenda.

Leslie Bell was in support of the Proposed Closing Procedure and believes it is good to have a plan in place.

Katie Dover is in favor of the Library Board packet being distributed prior to the meeting or at least to a staff member so that employees have the materials prior to the meeting.

8. Board Member Comments.

Nicholson is glad to see the Friends of the Library at the meeting.

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, November 8, 2017

Higgins thanked the Friends of the Library for attending and for everything they do for the Library. He thanked Mr. Pletz for attending the meeting and assisting with the Library Director search.

9. Next Meeting Topics.

Update on Director Search

10 Adjournment.

Motion by Chappell
Supported by Sample
RESOLVED to adjourn the meeting.

Chappell- Aye
Higgins- Aye
Laliberte- Aye
Nicholson- Aye
Sample- Aye

Motion carried

Meeting adjourned at 7:42 P.M.